The Haven, A30 London Road, Firsdown, Salisbury SP5 1ST

01980 863 086

info@thehaven-salisbury.com

**Employment Application Form**

|  |  |
| --- | --- |
| Date: |  |
| First Name: |  |
| Last Name: |  |
| Date of Birth: |  |
| National Insurance No: |  |
| Address: |  |
| E-mail: |  |
| Mobile: |  |
| Home Tel: |  |
| Position Applied For: | *(Front of House/grill chef/Kitchen Porter)* |
| Hours Available For Work: | Full Time Part Time (Please tick)  Mon  Tues  Wed  Thurs  Fri  Sat  Sun |
| Special Requirements: | Any special skills/Interests OR accommodations required? If yes, please describe: |
| Date Available To Start Work: |  |
| Education: | |  |  |  | | --- | --- | --- | | Type of School | Name and Location | No. of Years Completed | |  |  |  | |  |  |  | |  |  |  | |
| Do you hold any professional qualifications? If Yes, please list: |  |
| Have you ever been convicted of a crime? If yes, please explain: | Yes No |
| Do you have a driver’s licence? | Yes No |
| Next of Kin: | First Name:  Last Name:  Address: (If same as yours, tick here )  Mobile Number:  Home Tel:  Work Tel: |
| Employment Information:  Current Employer:  Address:  How Long:  Tel No:  E-mail:  Position Held:  Salary:  Reference: | \_\_\_\_\_\_\_\_ Years \_\_\_\_\_\_\_\_ Months  **If period of employment is less than 3 years please provide the same information overleaf for other employers.**  Yes No |
| References:  *These people will be contacted for a reference. Please provide 2 people we can contact.* | |  |  | | --- | --- | | First Name:  Last Name:  Company Name:  Position Held:  Address:  E-mail:  Tel No: | First Name:  Last Name:  Company Name:  Position Held:  Address:  E-mail:  Tel No: | |
| Any additional information you care to supply in relation to job application: |  |

|  |  |
| --- | --- |
| **OFFICE USE ONLY** |  |
| Reviewed:  Background Checked/references:  References Received: | Date Applied For:  Date Received: |
| Start Date Offered: |  |
| Hours Offered: |  |
| Notes: |  |